**CAHSS Pedagogy and Teaching (PAT) Award and John Jeffries International Fellowship**

**Application - Fall 2025**

**Deadline: October 15, 2025**

The call for Pedagogy and Teaching (PAT) awards and the John Jeffries International Fellowship proposals is now open. For Fall 2025, applicants may request to be considered for one or both awards. PAT requests may be made for up to $4,000. Jeffries funding is available for up to $1,000. The maximum total award for a project, including both PAT and Jeffries funds, will be $5,000.

Each application should include a cover page with the Chair’s signature (see cover page below) and CV for each lead faculty member, one project proposal narrative, and a budget. The narrative should provide a clear aim, issue, or improvement to teaching and learning that is the focus of the project. The narrative also should include a well-designed plan of action/path to completion and timeline. The sustainability or lasting impact of the project once funds have been expended should be described. In addition, the narrative should explicitly indicate how the proposed project aligns with at least one of the project funding categories described below (projects seeking both PAT and Jeffries support should discuss the project’s alignment with each award).

For proposals that draw on instructional technology, the applicants must confirm the feasibility and sustainability of the project with the Division of Information Technology (DoIT).

**Deadlines**

The application deadline for fall 2025 is October 15. The deadline for the spring call will be March 1.

**Eligibility**

All faculty—tenured/tenure-track, teaching, adjunct, and graduate teaching assistants—who teach courses in the College of Arts, Humanities, and Social Sciences are eligible to apply. Faculty on visiting appointments are not eligible to apply. Funds awarded will be available through the end of the following fiscal year (i.e., funds awarded in academic year 2025-2026 must be used no later than June 2027).

Individuals and groups can apply. For a proposal that includes multiple collaborators, please submit a cv and cover page with the Program/Department Chair’s signature for each participant. Only one proposal narrative and budget is required.

Limit one application per faculty member per funding cycle. Faculty may re-apply in the fifth semester after receiving an earlier award. For example, if a grant was approved in Fall 2023, recipients may reapply beginning in Spring 2026.

**Expected of recipients:**

Upon completing the grant term, awardees must submit a report on their project to the CAHSS Dean’s office (send directly to Tammy Brown). Recipients should also plan to present their project outcomes at the annual Provost’s Teaching and Learning Symposium, or other public forum, highlighting their findings and/or the pedagogical outcomes of their project. Awardees additionally will be encouraged to serve on the CAHSS Dean’s Teaching Advisory Committee.

**PAT Funding Categories:** Pedagogy and Teaching (PAT) Award projects should explicitly align with one of the project funding categories. **Projects that incorporate community engagement or interdisciplinary elements within any of the funding categories are particularly encouraged**.

1. **Curriculum Development and Pedagogical Innovation:** Requests in this category support a faculty member interested in creating, redesigning, or implementing a substantial innovation in the classroom or enhancing the faculty member's current teaching. The proposal narrative should include a detailed description of the change the project represents to a course or curriculum or how it augments the faculty member's teaching. Successful proposals will include a discussion of how the impact of the project will be determined. This project must aim for substantial change or innovation, and not simply the usual revision of courses.
2. **Pedagogy Conference, Workshop, or Seminar Travel:** Supported requests will help faculty to attend and/or present at conferences or workshops designed to enhance pedagogy or to further scholarship on teaching and learning. Please note that travel supported by the Dean’s Travel Fund will not be eligible for this award as well.
3. **Resource Procurement:** Pedagogy resource procurement includes, but is not limited to, educational software, certification programs, and classroom support*.* Applicants should document their previous requests to other campus resources (e.g., Library, DoIT, etc.) if applicable.The proposal narrative should include details about the resource requested and how it will be effective.
4. **Pedagogical Scholarship Support:** These grants will be available as supplemental support for faculty in the College to finish and publish a pedagogical research project. Significant prior progress toward the project must be demonstrated in order to qualify for this grant.
5. **Curriculum Support:** This grant will support purchasing materials to enhance a class or bringing a noted expert to campus to conduct a seminar or workshop that benefits teaching and learning (for other students and/or faculty) in the College. The proposal narrative should describe the potential for a sustained impact on the course or pedagogy more broadly.

**John Jeffries International Fellowship:** The John Jeffries International Fellowship was established at the retirement of CAHSS Dean and History Professor John Jeffries. The purpose of the fellowship is to support UMBC faculty efforts to internationalize the curriculum. Faculty may submit proposals to be used for course development (including faculty led education abroad programs), curricular revisions to existing programs, attendance at workshops designed to further internationalization objectives or the acquisition of resources necessary to implement an internationalization project. John Jeffries International Fellowship proposals must aim at substantial change or innovation, and not simply the usual revision of courses

**Questions?** Email Sarah Chard, Associate Dean of Student Success, at schard@umbc.edu.

**CAHSS Pedagogy and Teaching (PAT) Grant and the John Jeffries International Fellowship** **Cover Page**

1. Date:

2. Name:

3. Department:

4. Current Position:

5.Title of Project/Proposal:

6. Have you applied elsewhere (including the Dean’s Research Fund) for this project? (If yes, explain and provide information of sponsoring agency on a separate sheet.)

7. Do you want your proposal to be considered for the **John Jeffries International Fellowship**?

**8. For the Department/Program Chair (or appropriate supervisor),** please sign here to acknowledge the department/program’s support for this project (a cover page and chair’s signature must be provided for each PI for collaborative projects):

**Please use the following checklist to ensure you have taken all necessary steps and your proposal is complete:**

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| --- | --- |
|  | Cover sheet for each collaborator |
|  | Current curriculum vitae for each collaborator (in UMBC format) |
|  | Proposal narrative form (4 pages max) |
|  | Detailed budget plan. Grant funds must be expended by the end of the following fiscal year (e.g., for applications awarded in the 25-26 academic year, funds must be used by June 2027). |
|  | Information on other funding source for this project (if applicable) |
|  | Certification of discussion with DoIT about technology and sustainability of project (if applicable) |
|  | Proposal pages submitted as single PDF document; submit by October 15, 2025, via the box link found here: [click here to submit Fall applications](mailto:0__Fall.qe8w3wppubsxdp9x@u.box.com)  (This link creates an email message. Attach your pdf to the email. No messages in the body of the email are reviewed – only the attachment is uploaded and Box does not save or forward the content of the email message). |

**Provide a narrative that addresses the following points. The narrative should not exceed four pages.**

(1) your rationale for the project. The project rationale should clearly align with one of the CAHSS Pedagogy and Teaching Grant Priorities above. If applying for the John Jeffries International Fellowship, explain the alignment with the goals of the fellowship. For fall 2025, applicants can apply for one or both awards.

(2) your proposed plan of action for the project, including estimated start and end dates of the project for which PAT Grant funds and/or the John Jeffries International Fellowship will be used.

(3) expected impact and benefit to students and/or instructor, program, and university. This includes addressing the sustainability of your project once funds have been expended. Describe how you will identify or assess outcomes of your project.

(4) detailed budget plan. Grant funds must be spent by the end of the following fiscal year (e.g., for applications awarded in the 25-26 academic year, funds must be used by June 2027).