**CAHSS Grant for Pedagogy and Teaching Award**

**and**

**John Jeffries for Internationalization Fellowship**

UMBC's College of Arts, Humanities, and Social Sciences (CAHSS) is pleased to announce the resumption of the Dean’s Pedagogy and Teaching Fund and the John Jeffries for Internationalization Fellowship.

The **Pedagogy and Teaching** (PAT) award is open to CAHSS faculty members twice per academic year to support pedagogical development and are available to all faculty—tenured/tenure-track, lecturers, adjunct, and graduate teaching assistants—who teach courses in the College of Arts, Humanities, and Social Sciences. Faculty on visiting appointments are not eligible to apply. Funds awarded will be available through the end of the following fiscal year (i.e., funds awarded in Academic Year 2023-2024 must be used no later than June 2025).

The **John Jeffries for Internationalization Fellowship** was established at the retirement of [CAHSS Dean and History Professor John Jeffries](mailto:https://history.umbc.edu/facultystaff/special-status-and-part-time/john-jeffries/). The Fellowship is open to CAHSS faculty members twice per academic year to support the efforts of University Faculty in internationalizing the curriculum and are available to all faculty—tenured/tenure-track, lecturers, adjunct, and graduate teaching assistants—who teach courses in the College of Arts, Humanities, and Social Sciences. Faculty on visiting appointments are not eligible to apply. Funds awarded will be available through the end of the following fiscal year (i.e., funds awarded in Academic Year 2023-2024 must be used no later than June 2025). The John Jeffries for Internationalization Fellowship is provided in addition to the CAHSS Grants for Pedagogy and Teaching.

**Application guidelines:**

Applicants are required to submit a cover sheet and detailed proposal using the attached forms. More information on possible project awards can be found in the attached “CAHSS Pedagogy and Teaching (PAT) Grant Category Options” document. Please note that the John Jeffries for Internationalization Fellowship is provided in addition with the PAT award.

Proposals should present a well-designed plan of action that clearly identifies ways to improve teaching and learning, and should include a clearly defined path to completion. Proposals with broad, long-term impact on student learning are especially encouraged. The CAHSS Teaching Advisory Committee will review all applications and will make timely recommendations to the Dean.

Applications can be individual or group based. Limit one application per faculty member per funding cycle. Faculty may re-apply in the fifth semester after receiving an earlier award. For example, if the grant is approved in Fall 2023, recipients may not reapply until Spring 2026.

**Expected of recipients:**

Upon completing the grant term, awardees will submit a report on their project to the CAHSS Teaching Advisory Committee and will present their project outcomes in a College-focused session at the annual Provost’s Teaching and Learning Symposium, or other public forum, highlighting how their courses or teaching methodologies have improved. Awardees will also be encouraged to consider serving on the CAHSS Teaching Advisory Committee.

**Deadline:**

Completed proposals and supporting documents must be submitted as one pdf document directly to Box. Please note ONLY the attachment will be saved, so please do not put any information in the body of the email.

**FALL: October 15, 2023** send [here](mailto:PAT_Fal.kvmjncg4uzrjpffm@u.box.com).

**SPRING: March 1, 2024** send [here](mailto:PAT_Spr.stfzh0up9hntpyql@u.box.com).

**Questions:**

All questions should be directed to Associate Dean Ana Oskoz (aoskoz@umbc.edu)

**CAHSS Pedagogy and Teaching (PAT) Grant Application**

**Cover Sheet**

\*For a proposal that includes multiple authors, please complete a cover sheet for each participant, but only one Proposal Narrative Form is required.

Date:

Name:

Department:

Current Position:

Have you applied elsewhere (including the Dean’s Research Fund) for funds for this project? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain and provide information of sponsoring agency on a separate sheet.

Do you want your proposal to be considered for the **Jeffries Internationalization Fellowship**?

\_\_\_\_\_ Yes \_\_\_\_ No

Title of Pedagogy and Teaching Project/Proposal:

Please use the following checklist to ensure you have taken all necessary steps and your proposal is complete.

**Check:**

|  |  |
| --- | --- |
|  | Completed cover sheet(s) |
|  | Completed proposal narrative form |
|  | Detailed budget plan, not to exceed $5,000 |
|  | Chair and Departmental Supervisor (if applicable) acknowledgment signature  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Current curriculum vitae in UMBC format |
|  | Information on agency sponsoring this project (if applicable) |
|  | Certification of discussion with OIT about technology and sustainability of project (if applicable) |
|  | Proposal pages submitted as single PDF document |

**FALL:** Submit all required documents in a single pdf file by **October 15, 2022,** [here](mailto:PAT_Fal.kvmjncg4uzrjpffm@u.box.com).

**SPRING:** Submit all required documents in a single pdf file by **March 1, 2023,** [here](mailto:PAT_Spr.stfzh0up9hntpyql@u.box.com).

**PAT Grant and John Jeffries for Internationalization Fellowship**

**Proposal Narrative Form**

In this document, not exceeding four pages, please provide

(1) your rationale for the project. (For further details on grant categories, see “CAHSS Pedagogy and Teaching (PAT) Grant Category Options,” linked.)

(2) your proposed plan of action for the project, including estimated start and end dates of the project for which PAT Grant funds and the John Jeffries for Internationalization Fellowship are used. Address the sustainability of your project once funds are used.

(3) expected impact and benefit to students and/or instructor, program, and university. Describe how you plan to assess outcomes of your project.

(4) detailed budget plan. Grant funds must be expended by the end of the following fiscal year (June 2025).

**CAHSS Pedagogy and Teaching (PAT) Grant Category Options**

**Curriculum Development and Pedagogical Innovation**

This award is to support a faculty member interested in creating, redesigning, or implementing a substantial innovation in the classroom or enhancing the faculty member's current teaching.

The proposal narrative should include detailed descriptions of how the project will make changes to a course or curriculum or augment the faculty member's teaching. Successful proposals will show a noticeable and measurable impact on the structure of the course and the success of students.

**John Jeffries International Faculty Fellowship**

The John Jeffries International Fellowship was established at the retirement of CAHSS Dean and History Professor John Jeffries. The purpose of the fellowship is to support UMBC faculty in efforts to internationalize the curriculum. Faculty may submit proposals to be used for course development (including faculty led education abroad programs), curricular revisions to existing programs, attendance at workshops designed to further internationalization objectives or the acquisition of resources necessary to implement an internationalization project. As with other PAT awards, Jeffries proposals must aim at substantial change or innovation, and not simply the usual revision of courses.

**Pedagogy Conference, Workshop, Seminar Travel**

Supported requests will help faculty to attend and/or present at conferences or workshops designed to enhance pedagogy or to further scholarship on teaching and learning. Please note, that travel supported by the Dean’s Travel Fund will not be eligible for this award as well.

**Resource Procurement**

Pedagogy resource procurement includes, but is not limited to, educational software, certification programs, and classroom support*.* Applicants should document their previous requests to other campus resources (e.g., Library, DoIT, etc.) if applicable.The proposal narrative should include details about the resource requested and how it will be effective.

**Pedagogical Scholarship Support**

These grants will be available as supplemental support for faculty in the College to finish and publish a pedagogical research project. Significant prior progress toward the project must be demonstrated in order to qualify for this grant.

**Curriculum Support**

This grant will support purchasing materials to enhance a class or bringing a noted expert to campus to conduct a seminar or workshop that benefits teaching and learning (for other students and/or faculty) in the College. The proposal narrative should detail how the materials or the expert will enhance student learning.