

## *CAHSS Awards Nomination Process*

The College of Arts, Humanities, and Social Sciences is pleased to announce four new, College-level awards that recognize faculty excellence at all stages in a person's career and in all aspects of the UMBC and College mission. These awards are part of a University-wide initiative, derived from the University strategic plan, to support recognitions at the College level. Each award carries a one-time allocation of \$2,000 in support of faculty development.

These new, College-based awards are:

- Early Career Faculty Excellence Award
- Mid-Career Faculty Excellence Award
- Excellence in Teaching Award
- Adjunct Faculty Excellence Award

Details on eligibility and selection are outlined in the attached documents. One award will be made annually in each category. Nominations for the Mid-Career Faculty Excellence Award, the Excellence in Teaching Award, and the Adjunct Faculty Excellence Award will be reviewed by the CAHSS Honors and Awards Committee, which will make a recommendation to the CAHSS Dean.

In addition to these four new awards, the Office of the Vice President for Research is coordinating the nomination process for the new Research Faculty Excellence Award (see [here](#) for details).

**Nomination Process: Mid-Career Excellence, Excellence in Teaching, Adjunct Faculty Excellence Awards. Deadline: February 7, 2018.**

### Nomination Documents

- (1) A 1-2 page nomination, consisting of
  - a) the nominee's name and current academic position;
  - b) the CAHSS Excellence Award nominated for, and by whom;
  - c) a 25-word citation statement highlighting the nominee's excellence;
  - d) a concise summary of how the nominee's credentials demonstrate excellence relevant to the selection criteria.
- (2) An up-to-date CV that provides evidence to support the nomination statement.
- (3) Up to five supporting documents, totaling no more than 20 pages maximum. These may include supporting letters, course materials, self-assessments, or any other documents that the nominator or nominee wishes.

### Frequently Asked Questions

*Who may nominate?* Any faculty member at UMBC, including colleagues, department chairs, or self-nominations.

*How to submit?* All nominations and materials should be submitted electronically to this web site. **The deadline for all materials is February 7, 2018.**

*What happens to nominations?* Nominations for eligible faculty will automatically be considered again in the second year. Updates to the nomination may be provided annually. The committee will retain all nominations for up to two years, or until the nominee is no longer eligible for the award for which s/he was nominated.

### **Early Career Faculty Excellence Award**

The Dean will determine the recipient of this award, based on all contract renewal materials submitted the previous year. No additional nominating or supporting materials are required or accepted.

## Early Career Faculty Excellence Award

### Purpose

This award recognizes excellence and promise in scholarship and teaching by a tenure-track assistant professor and carries a one-time allocation of \$2,000 in support of faculty development.

### Eligibility

This award is based on work done at UMBC, and nominees must have held the rank of assistant professor at UMBC for at least 3 years and have achieved contract renewal. Up to one award will be made in each college in any given year. Faculty members may receive this award only once.

### Selection Criteria

This award is based on overall excellence and promise of the faculty member's scholarship and teaching accomplishments while at UMBC.

***Excellence in Scholarship*** can be shown through evidence of scholarship, research, or creative accomplishments that extend or deepen the bounds of knowledge. Nominations should clearly describe how the nominee meets the following selection criteria:

- the significance of the faculty member's contributions to his/her field(s), and/or civically engaged scholarship
- the originality of the faculty member's work
- the faculty member's research productivity
- where appropriate, involvement of undergraduate and/or graduate students in the faculty member's research

***Excellence in Teaching*** refers to accomplishments in areas directly related to teaching, learning, and mentoring, including but not limited to, course development and pedagogy, faculty development, direction of student research projects, civically engaged teaching, and leadership in teaching improvement. These accomplishments can be demonstrated in face-to-face or distance learning settings. The award recipient shall have demonstrated a record of improvement in student learning. Nominations should clearly describe how the nominee meets the following selection criteria:

- effectiveness in engaging students and supporting student success
- innovation in course development, pedagogy, and assessment of student learning
- effective mentoring of students
- commitment to continuous improvement in learning outcomes

## Mid-Career Faculty Excellence Award

### Purpose

This award recognizes excellence in scholarship, teaching, and service/leadership by a tenured faculty member who is at least 3 years past his/her first promotion to a tenured position. The intent of this award is to recognize the accomplishments of faculty holding the rank of associate professor and anyone within 2 years of having achieved the rank of full professor. This award carries a one-time allocation of \$2,000 in support of faculty development.

### Eligibility

This award is based on work done at UMBC, and nominees must have been UMBC faculty for at least 3 years. Up to one award will be made in each college in any given year. Faculty members may receive this award only once.

### Selection Criteria

This award is based on overall excellence of the faculty member's scholarship, teaching, and service/leadership accomplishments while at UMBC over the last 3-5 years.

***Excellence in Scholarship*** can be shown through evidence of exceptional scholarship, research, or creative accomplishments that extend or deepen the bounds of knowledge. Nominations should clearly describe how the nominee meets the following selection criteria:

- the significance of the faculty member's contributions to his/her field(s), and/or civically engaged scholarship
- the originality of the faculty member's work
- the faculty member's research productivity
- where appropriate, involvement of undergraduate and/or graduate students in the faculty member's research

***Excellence in Teaching*** refers to accomplishments in areas directly related to teaching, learning, and mentoring, including but not limited to, course development and pedagogy, faculty development, direction of student research projects, civically engaged teaching, and leadership in teaching improvement. These accomplishments can be demonstrated in face-to-face or distance learning settings. The award recipient shall have demonstrated a record of improvement in student learning. Nominations should clearly describe how the nominee meets the following selection criteria:

- effectiveness in engaging students and supporting student success
- innovation in course development, pedagogy, and assessment of student learning
- effective mentoring of students
- commitment to continuous improvement in learning outcomes

***Excellence in Service/Leadership*** can be shown through evidence of exceptional service that advances the mission of UMBC. Examples may include significant contributions to student advising, shared governance processes and leadership in important departmental and university initiatives.

## Excellence in Teaching Award

### Purpose

This award recognizes excellence in teaching and service/leadership by a full-time non-tenure track instructional faculty and carries a one-time allocation of \$2,000 in support of faculty development.

### Eligibility

This award is based on work done at UMBC, and nominees must have been UMBC faculty for at least 3 years. Up to one award will be made in each college in any given year. Faculty members may receive this award only once.

### Selection Criteria

This award is based on overall excellence of the faculty member's teaching and service/leadership accomplishments while at UMBC over the last 3-5 years.

***Excellence in Teaching*** refers to accomplishments in areas directly related to teaching, learning, and mentoring, including but not limited to, course development and pedagogy, faculty development, direction of student research projects, civically engaged teaching, and leadership in teaching improvement. These accomplishments can be demonstrated in face-to-face or distance learning settings. The award recipient shall have demonstrated a record of improvement in student learning. Nominations should clearly describe how the nominee meets the following selection criteria:

- effectiveness in engaging students and supporting student success
- innovation in course development, pedagogy, and assessment of student learning
- effective mentoring of students
- commitment to continuous improvement in learning outcomes

***Excellence in Service/Leadership*** can be shown through evidence of exceptional service that advances the mission of UMBC. Examples may include significant contributions to student advising, shared governance processes and leadership in important departmental and university initiatives.

## Adjunct Faculty Excellence Award

### Purpose

This award recognizes excellence in teaching by an adjunct faculty member and carries a one-time allocation of \$2,000 in support of faculty development.

### Eligibility

This award is based on work done at UMBC, and nominees must have taught a minimum of 13 courses (a minimum of 39 credits) and have taught for at least six semesters at UMBC. Up to one award will be made in each college in any given year. Faculty members may receive this award only once.

### Selection Criteria

This award is based on overall excellence of the faculty member's teaching accomplishments in all courses taught during the last six semesters (or the last six courses taught, whichever is greater).

The award recipient shall have demonstrated a record of improvement in student learning. Nominations should clearly describe how the nominee meets the following selection criteria:

- effectiveness in engaging students and supporting student success
- where appropriate, innovation in course development, pedagogy, and assessment of student learning
- commitment to continuous improvement in student learning outcomes

### Application

Each college forward up to two nominees to the Provost's Office. The Adjunct Faculty Advisory Council will evaluate the nominees from the colleges and make recommendations to the provost for the final decision on the award.