

## CAHSS DEAN'S RESEARCH FUND

### 2017 FALL APPLICATION FORM

Due Date: October 3, 2017

The CAHSS Dean's Research Fund (CDRF) provides a biannual competitive funding opportunity for up to \$5,000 to support the research endeavors of CAHSS tenured and tenure-track faculty and lecturers. Funds will support developing or established scholarly and creative projects. Faculty on visiting or short-term appointments are not eligible to apply. Awarded funds will be available through the end of the following fiscal year. Following completion of the grant term, awardees will be required to provide evidence of work produced and a short report describing how funds were spent and how any equipment purchased has been designated for continued College use.

Items that are eligible for CDRF funding include: travel, equipment, supplies, books, research participant costs, UMBC undergraduate or graduate student support, and other items necessary for research endeavors. No faculty salary support or course releases may be funded through this initiative. Funds supporting this initiative are provided by the Office of the Dean of the College of Arts, Humanities, and Social Sciences.

Applications must include the following:

- Cover page: Chair's signature and Applicant signature are required.
- Narrative: A narrative of up to 3 pages, written in non-technical language, providing a clear and concise statement of the aims and significance of the project, timeline, methods, and proposed outcome. Narratives should also indicate the current stage/phase of the research project. Texts exceeding the limit will not be considered.
- Budget: A one-page budget and a budget justification explaining how/why the requested funds would be spent. If the total need is greater than the amount requested, please explain the total expenses and whether and from what sources other funds have been or will be obtained. If funds will be used to hire student assistants, those students must be UMBC undergraduate or graduate students.

Applications will be reviewed by the CAHSS Research Advisory Committee, which will make recommendations to the Dean. Proposals will be judged on: the quality of the proposed project, feasibility of the work, and how the project will benefit from CDRF assistance.

An application consisting of the signed, scanned cover page, narrative, and budget must be submitted electronically (Word or PDF attachments) by close of business on **October 3, 2017** to [dhart@umbc.edu](mailto:dhart@umbc.edu) using the subject line "**CDRF 10/3/17**". Incomplete applications will not be considered. Limit one application per faculty member per funding cycle. Faculty may reapply in the fifth semester after receiving an earlier award. Proof of IRB approval, when appropriate, is required prior to funding.

**CAHSS DEAN'S RESEARCH FUND APPLICATION:**

**COVER SHEET**

APPLICANT NAME: \_\_\_\_\_

DEPARTMENT/PROGRAM: \_\_\_\_\_

ACADEMIC RANK: \_\_\_\_\_

E MAIL: \_\_\_\_\_ CAMPUS PHONE: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

CURRENT EXTERNAL OR INTERNAL (including sabbatical) RESEARCH SUPPORT  
(NOTE THE PRECISE START AND END DATES FOR CURRENT RESEARCH):

PREVIOUS 5 YEARS EXTERNAL OR INTERNAL RESEARCH SUPPORT (INCLUDE  
DATES AND AMOUNTS):

OTHER CONCURRENT OR PENDING APPLICATIONS?

☐ Yes ☐ No

If yes, please specify source (select all that apply):

☐ UMBC SRAIS ☐ UMBC SFF ☐ UMBC CIRCA/CAHSS SFRF

☐ DRESHER/CAHSS SFRF ☐ IRC/CAHSS SFRF ☐ MIPAR/CAHSS SFRF

☐ CAHSS Research Fellowship ☐ CAHSS Pedagogy & Teaching Award

Other:

***I have read and accept the conditions of the CDRF program:***

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

CHAIR'S SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_